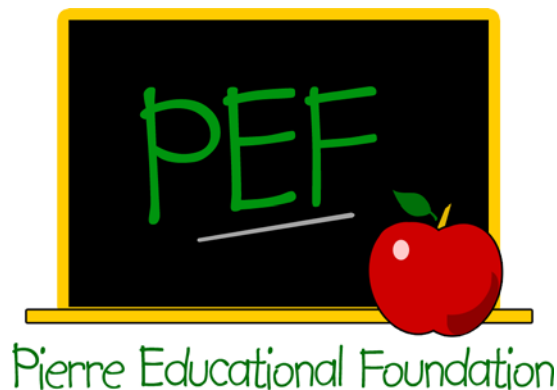


Pierre School District Educational Foundation

Mini – Grant Program Application



Due April 1 and October 1

Pierre School District Educational Foundation
PO Box 94
Pierre, SD 57501

Pierre School District Educational Foundation

Mini – Grant Program

Background

The Pierre School District Educational Foundation promotes the further educational development of the Pierre School District students, staff and graduates by the delivery of quality educational opportunities and resources. The Pierre School District Educational Foundation is a perpetual fund designated to support innovative / creative projects intended to enrich life-long learning, and dedicated to maintaining and enhancing the tradition of excellence in the Pierre School District.

Who May Apply

Teachers, principals, other school personnel, school parent groups, and student groups within the Pierre Public School District.

Procedure

Application due:	April 1 or October 1
Foundation Announces Grant Awards	May 1 or November 1
Submit Applications to:	Pierre School District Educational Foundation PO Box 94 Pierre, SD 57501

Criteria for Consideration

- ✓ Introduces innovative and creative programs / projects;
- ✓ Emphasizes life-long learning skills;
- ✓ Offers students a unique learning opportunity;
- ✓ Has a demonstrable, measurable outcome;
- ✓ Involves students, parents and / or the community;
- ✓ Promotes health and wellness;
- ✓ Is it possible to qualify for state, federal, school district or other funding?

Note: In the past the PEF has generally not funded projects that: purchase consumable items as one time uses, fund field trips, salaries, clothing, fund projects with excessive costs – the fund only allocates \$4,000 per grant cycle (2 grant cycles per year)

Note to applicants whose projects are funded

- ✓ All applicants must submit a short article about the success of the program (include pictures if possible) for the Pierre School District Educational Foundation to include on our website, www.pierreeducationalfoundation.org in issues of the *Governor News* newsletter and local media.
- ✓ Items should be purchased by applicant, and the receipt(s) should be submitted to the Pierre School District Educational Foundation. The Foundation will reimburse the purchaser. Any technology purchases must be coordinated through the district's technology coordinator.
- ✓ All receipts and reimbursement must be submitted within one year of the mini-grant being awarded, or the grant becomes null and void.

3. What is the target population:

4. Number of students the project will impact:

5. Budget – please include a summary of all costs associated with the project with a total cost estimate.

6. Project Timeline (start to finish):

7. List other possible sources of financial support for this project (school district, state, federal, private, etc):

8. Who will be responsible for this project? Explain:

9. What personnel, facilities, equipment and supplies of the school district will be required to carry out this project?

10. Indicate evidence of inter-school and / or community support for this project:

11. Have you communicated your request to your supervisor (principal)? (circle one) Yes No

Please submit your application and any supporting documents by April 1 / October 1. Applications should be sent to: PEF, PO Box 94, Pierre, SD 57501. **The Pierre School District Educational Foundation announces award winners on May 1 / November 1.**